

**WOODBIDGE RURAL FIRE PROTECTION DISTRICT**  
**400 East Augusta Street - Woodbridge**  
**REGULAR MEETING – BOARD OF DIRECTORS**  
**August 28, 2024**

**CALL TO ORDER:** President Moore called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:03 a.m.

**ROLL CALL:**

Directors Present: Loren Moore, David Duke, and Thomas Alexander  
Absent: Richard Gerlack and Michael Manna  
Staff Present: Fire Chief Darin Downey, Operations Chief Brian Bernier and District Secretary Diana Tidwell

**MINUTES:** On motion of Alexander, seconded by Duke, the minutes of the regular meeting on June 26, 2024, approved as written. All ayes. Motion carried unanimously.

**INVOICE COMMITTEE REPORT:** President Moore gave the Invoice Committee Report for the period ending June 30, 2024, and the period ending July 31, 2024, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Moore, seconded by Duke, expenditures totaling \$398,945.44 for June 2024, and 604,090.97 for July 2024, were approved. Motion carried unanimously.

**INVOICE COMMITTEE:** Director Alexander and Director Manna will serve on the Invoice Committee reviewing September 25, 2024, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

**BUSINESS NOT ON AGENDA FROM PUBLIC:**

- A. Association of Woodbridge Firefighters President Brandon Carr presented each Board member with a notice of intent to commence negotiations for the new contract as current contract is terminating December 31, 2024. AFFF President Carr will email directors documentation and attempt establish a timeline for negotiations to begin that is mutually suitable.

**FIRE CHIEF'S REPORT:**

- A. Alarm & Fire Prevention Report:  
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 232 calls for the month of July 2024, bringing the yearly total to 1391, an increase of 107 calls from last year. There were 9 fire inspections completed during the month of May.
- B. Training Tower Update:  
The electric engineer just provided us with a plan so electrical permit can be pulled to get a final. We will begin site work. Cecil Dillan has grading plan complete but needs to know if we are going with concrete or asphalt to produce scope of work for contractors.
- C. I-5 Commerce Project Update:  
There is nothing new to report other than the applicant is still asking how much the district needs and when it is needed.
- D. Standby Generator Update:  
Nothing new to report other than we are waiting for the final with the County.
- E. Additional ARPA Funding:  
San Joaquin County Supervisors approved additional funding and district was able to secure \$812,000 for projects.
- F. AFG Rescue Grant Update:  
The AFG Grant was approved and awarded \$952,380.95 to the district for a new rescue. The districts cost share is 5% which will need to be approved today by the Board to proceed.

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G. City of Lodi Westside Annexation Update:

Chief Downey met with the City of Lodi to negotiate how long the district will receive the tax base for the annexed properties. Chief Downey requested 7.4 tax base a year. The City needs this annexation to take place before LAFCO will approve the larger annexation, which includes director Gerlack's property.

**OPERATION CHIEF'S REPORT:**

A. NONE

**CORRESPONDENCE:**

A. NONE

**ACTION ITEMS:**

A. Approve Resolution 24-5 for Fiscal Year 24-25 Delta Special Assessment:

On motion of Alexander, seconded by Duker, approve Resolution 24-5 for Fiscal Year 2024-2025 Delta Special Assessment. All ayes. Motion carried unanimously.

B. Approve Resolution 24-6 for Fiscal Year 24-25 Measure U Special Assessment:

On motion of Duke, seconded by Alexander, approve Resolution 24-6 for Fiscal Year 2024-2025 Measure U Special Assessment. All ayes. Motion carried unanimously.

C. Approve Resolution 24-7 Assistance to Firefighters Grant Acceptance:

On motion of Duke, seconded by Alexander, approve Resolution 24-7 Assistance to Firefighters Grant Acceptance with districts portion 5% plus additional cost due to increase in original quote. Total districts cost not to exceed \$75,338.26. All ayes. Motion carried unanimously.

D. Approve Measure U Appeal for Kaur Ashwindar:

On motion of Duke, seconded by Alexander, approve Measure U Appeal for Kaur Ashwindar in the amount of \$5,445.44. All ayes. Motion carried unanimously.

E. Approve Station 73 Generator Install:

On motion of Alexander, seconded by Duke, approve Station 73 generator install by Halls Electric using regular funds. All ayes. Motion carried unanimously.

F. Approve Station 74 Design Proposal:

On motion of Alexander, seconded by Duke, approve Station 74 Design Proposal for \$27,500 using Measure U funds. All ayes. Motion carried unanimously.

**CLOSED SESSION:**

A. NONE

**BOARD COMMENTS:**

A. Director Alexander stated he has been sitting on the board for 25yrs plus and wanted to reiterate how impressive it has been to watch all the progress the last few years.

**ADJOURNMENT:** On motion of Alexander, seconded by Duke, the Board of Directors meeting was adjourned at 11:07 a.m. All ayes. Motion carried unanimously.

**ATTEST:**

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DIANA TIDWELL, District Board Secretary