

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTORS
September 25, 2024

CALL TO ORDER: President Moore called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:05 a.m.

ROLL CALL:

Directors Present: Michael Manna, Richard Gerlack, and Thomas Alexander
Absent: David Duke and Loren Moore
Staff Present: Fire Chief Darin Downey, Operations Chief Brian Bernier and District Secretary Diana Tidwell

MINUTES: On motion of Alexander, seconded by Gerlack, the minutes of the regular meeting on August 28, 2024, approved as written. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Alexander gave the Invoice Committee Report for the period ending August 31, 2024, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Alexander, seconded by Gerlack, expenditures totaling \$676,545.43 for August 2024, were approved. Motion carried unanimously.

INVOICE COMMITTEE: President Moore and Director Duke will serve on the Invoice Committee reviewing October 23, 2024, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

Chief Downey requested to amend agenda to add letters received 9/23/2024 from Croce, Sanguinetti, and Vander Veen for Fiscal Year 2023-2024 Audit and Financial Transaction Report services as action items B and C. On motion of Gerlack, seconded by Alexander agenda amended to add items as action items B and C. All ayes. Motion carried unanimously.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. Al Wolter advised he would like board packet emailed to him.

FIRE CHIEF'S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 178 calls for the month of August 2024, bringing the yearly total to 1569, an increase of 55 calls from last year. There were 21 fire inspections completed during the month of August.
- B. Training Tower Update:
Per Chief Downey the electrical plan is being revised to minimize costs and will be sent for rebid once completed.
- C. I-5 Commerce Project Update:
Per Chief Downey there is nothing new to update. SJ County is working so that we can continue to mitigate with project owners.
- D. Fiscal Year 24-25 Property Tax Revenues:
The district received the 2024-2025 Estimated Property Tax Revenues of \$4,236,790.40.
- E. 2025 FRMS Benefit Increases:
The district received 2025 FMRS benefit increases. If there are no current changes to personnel elections the district will see an increase of \$9,848 next year for medical insurance benefits.
- F. Pancake Breakfast:
The pancake breakfast will be held Sunday, October 6, 2024, from 8am until 12pm in the Station 71 Apparatus Bay. All board members are encouraged to attend.

OPERATION CHIEF'S REPORT:

- A. NONE

CORRESPONDENCE:

- A. Each board member received a copy of Myers-Milas Brown Act information request from Labor Representative Kristina Wicker-Estes of Mastagni for 2024 CBA negotiations.

ACTION ITEMS:

- A. Approve Fiscal Year 2024-2025 Final Budget:
On motion of Alexander, seconded by Gerlack, approve Fiscal Year 2024-2025 Final Budget in the amount of \$6,126,550. All ayes. Motion carried unanimously.
- B. Approve Fiscal Year 23-24 Annual Audit Services by CSV:
On motion of Alexander, seconded by Gerlack, approve annual audit services for Fiscal Year 2023-2024 by Croce, Sanguinetti, and Vander Veen, not to exceed \$16,745. All ayes. Motion carried unanimously.
- C. Approve Fiscal Year 23-24 Financial Transactions Report Services by CSV:
On motion of Gerlack, seconded by Alexander, approve Fiscal Year 2023-2024 Financial Transaction Report by Croce, Sanguinetti, and Vander Veen, not to exceed \$600. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. Negotiations pursuant to California Government Code Section §54957.
The meeting convened into closed session at 10:35am
The meeting reconvened into open session at 10:45am with the following action from the Board of Directors:
 - 1. No action was taken from the Board of Directors for line item A. Informational purposes only. Chief Downey to TA wording and verbiage of new contract and the Board agreed to begin meeting monthly with Labor during closed session of meetings to start negotiating new contract.

BOARD COMMENTS:

- A. Director Manna inquired about City of Lodi annexations of Taylor Road area.

ADJOURNMENT: On motion of Gerlack, seconded by Alexander, the Board of Directors meeting was adjourned at 10:55 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary